

Repair Order Closing Date

The following reports are based on the repair order closing date.

- **Print Effective Rate Summary**
- **Writer Time Summary**
- **Technician Time Summary**
- **Technician Time Report**
- **Writer Sales Report**
- **Writer 'Specials' Usage**
- **Writer Analysis:** This report does not include voided repair orders.

Repair Order Update Date

The following reports are based on the repair order update date (the date the repair order was updated to Accounting using the Daily R/O Update).

- **Print Technician/Advisor Stats for Current Period**

Monthly Summary Update Date

The statistics for the following reports are generated during the monthly summary update. However, the statistics for the current month are generated during the daily repair order update.

- **Technician Labor Stats**
- **View Advisor/Writer Stats**
- **View Technician Stats**

Open Repair Orders

The following reports are based on the open repair orders.

- **Work In Process Worksheet**
- **Payroll Time Pre-Flag**

Open Repair Orders and Repair Order Update Date

The following reports are based on the open repair orders and the repair order update date (the date the repair order was updated to Accounting using the Daily R/O Update)

- **Flagged Time**

Service Time Summary Reports

- **Print Effective Rate Summary:** Repair order closing date
- **Writer Time Summary:** Repair order closing date
- **Technician Time Summary:** Repair order closing date
- **Technician Time Report:** Repair order closing date
- **Writer Sales Report:** Repair order closing date
- **Writer 'Specials' Usage:** Repair order closing date
- **Writer Analysis:** Repair order closing date
- **Work In Process Worksheet:** Open repair orders
- **Flagged Time:** Open repair orders and the repair order update date

Writer/Technician Statistics

- **Technician Labor Stats:** The statistics for the previous months are generated during the monthly summary update. The statistics for the current month are generated during the daily repair order update.
- **View Advisor/Writer Stats:** The statistics for the previous months are generated during the monthly summary update. The statistics for the current month are generated during the daily repair order update.
- **View Technician Stats:** The statistics for the previous months are generated during the monthly summary update. The statistics for the current month are generated during the daily repair order update.
- **Print Technician/Advisor Stats for Current Period:** Repair order update date

Payroll Time Pre-Flag

- **Payroll Time Pre-Flag:** Open repair orders