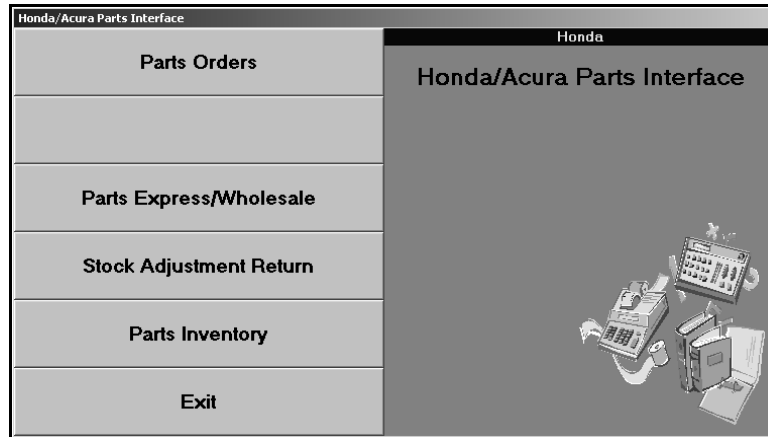


This utility allows Honda and Acura dealers to download parts orders, wholesale compensation reports, and parts returns to Honda. In order to access this utility, the current inventory source must be mapped to a Honda or Acura parts price tape. You can verify the price tape information for an inventory source by selecting **Operating Defaults** on the Parts System Setup & Updates menu.



**Note:** The **Parts Inventory** button on the menu does not do anything. This feature is in development and will be available in the future.

## Downloading Parts Orders in AutoSoft DMS

1. Generate a parts order as you normally do.
2. Click **Honda/Acura Communications** on the Resupply & Returns menu. The Honda/Acura Parts Interface menu appears.

**Tip:** You can also access the utility by clicking **Utilities** on the Parts Inventory main menu, and then clicking **Honda/Acura**.

- Click **Parts Orders**. The Honda/Acura Parts Order screen appears.

- Use the **P.O. Number** list to select the purchase order. The list displays all of the parts purchase orders in the system.
- When you select the purchase order, the window on the right side of the screen displays a list of the parts on the purchase order for your reference.
- The **Reference** field requires two entries.

In the first box, type the code that corresponds to the order type, or select the code from the drop-down list. There are four valid entries:

- **D** for daily order (default entry),
- **U** for urgent order,
- **S** for stock order, or
- **P** for promotional order.

In the second box, type the seven-digit reference number for the order. The first three digits indicate the order number for the day (001 for the first order of the day, 002 for the second order of the day, etc.). The last four digits indicate the month and day. For example, the first order you download on December 1 will be 0011201, and the second order you download on that day will be 0021201.

- Use the **Allow Back Order** field to indicate if you want the parts that are not available placed on backorder. Type **Y** for yes or **N** for no. The default entry is **Y**.
- Use the **Allow Cross Shipment** field to indicate if you will accept shipments from a PDC other than your usual supplier. Type **Y** for yes or **N** for no. The default entry for daily orders and urgent orders is **Y**. Stock orders and promotional orders are automatically set to **Y**, and you cannot edit the entry.
- Use the **Priority** field to indicate if you need the order right away. Type **Y** for yes or **N** for no. The default entry is **N**.

10. In **Order Ship Via**, type the code that indicates how the order needs to be shipped, or select the code from the drop-down list. There are five valid entries:

- **0** for Saturday delivery,
- **1** for next day delivery (default entry for urgent orders),
- **2** for 2<sup>nd</sup> day delivery,
- **3** for surface (default entry for daily orders, stock orders, and promotional orders), or
- **4** for will call.

The options in the list change based on the order type. For example, if you select daily order as the order type, your shipment options are 2<sup>nd</sup> day delivery, surface, or will call. If you select urgent order as the order type, your shipment options are Saturday delivery, next day delivery, and will call. This ensures that you select a shipment method that corresponds with the order type.

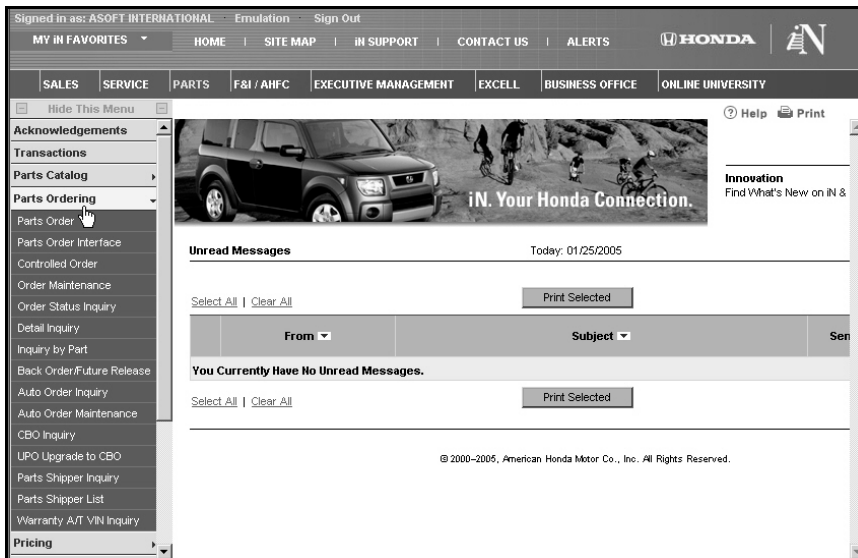
11. If alternative shipping is required for the order, use the **Alternate Ship Via** field to specify the type of alternate shipping you prefer. Type the shipping code, or select the code from the drop-down list. Daily orders default to surface. Only codes 0, 1, 2, and 3 apply to alternate shipping. Urgent orders default to Saturday delivery. Stock orders and promotional orders default to surface, and you cannot edit the entry.
12. Use the **Alternate Ship To** field to indicate if the order needs to be shipped to an alternate address. Type **Y** for yes or **N** for no. The default entry is **N**.
13. Your dealer code automatically pulls the P&A Code entered for the Honda or Acura inventory source. Verify this is the correct code. You cannot edit the code from this screen. If this is not the correct code, you will have to use the Miscellaneous Parts Parameters screen in the Parts Inventory setup to edit the code.
14. Click **Download Parts Order**.
15. Click **OK** when prompted to verify you want to download the order.
16. The system returns you to the Honda/Acura Parts Interface menu.

## Uploading the Parts Order to the Honda Web Site

1. Log on to the Honda iN Website.
2. Click the **Parts** link on the application menu.



3. Click **Parts Ordering** on the Parts menu on the left side of the page.



4. Click **Parts Order Interface** under the Parts Ordering menu.
5. Review the file list on the Parts Order Interface page. There may be more than one entry in the list. The reference number that was entered in AutoSoft DMS will appear in the **Reference #** column.
6. Click the **Upload** link that appears on the same line as the reference number. Wait for the screen to change before taking any other action.



7. When the screen updates, the status of the upload will be displayed below the line that was just uploaded. Check to ensure the **Result** column displays “Accepted” and the **Details** column displays “Submitted.”



- If you need to edit the order, click **Edit** on the Status Information line. Edit the order on the order detail page (named in reference to the order type).

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**Stock Order**

\* = Required

**Order Information**

Reference: S0010125 Ship Via: 3-SURFACE Cross Shipment: YES  
 Back Order: YES Alt Ship Via: 3-SURFACE Alt Ship To: NO  
 Total Price: INVALID PART Dealer No: 000001

Submit Save Confirm Search By: PART NUMBER Search

Item	Type	Part	Qty	Memo	Description	Unit Price	
1	P	06250-PGH-306	34	H3	NOT FOUND	0	Delete
2	P	06351-S84-000	19	H3	NOT FOUND	0	Delete
3	P	08200-9001	336	BC1	FLUID (ATF-Z1)	2.38	Delete
4	P	08200-9002	36	BC1	FLUID, DUAL PUMP	3.57	Delete
5	P	08206-9002	48	BC1	FLUID, P.S.	1.29	Delete
6	P	08732-9001	96	BC1	CLEANER, BRAKE	2.14	Delete
7	P	08798-9003	24	BC1	GREASE, CV JOINT	2.42	Delete
8	P	08798-9008	144	BC1	FLUID, BRAKE (DOT 3)	2.00	Delete
9	P	08798-9016	36	BC1	FLUID, MT	2.69	Delete
10	P	08798-9022	72	BC1	OIL, MOTOR (0W-20)	2.86	Delete
11	P	12341-PT0-000	30	K3	GASKET, HEAD COVER	4.52	Delete
12	P	15400-PLM-A01	450	BC	FILTER, OIL	3.78	Delete
13	P	15400-PLM-A02	510	BC	FILTER, OIL	3.78	Delete
14	P	16010-ST5-933	22	K3	FILTER SET, FUEL	13.75	Delete
15	P	17220-P2N-A01	30	K1	ELEMENT, AIR CLEANER	8.17	Delete
16	P	17220-PAA-A00	40	K1	ELEMENT, AIR CLEANER	13.06	Delete
17	P	30103-P08-003	25	J4	HEAD ASSY., ROTOR	9.94	Delete
18	P	34351-657-921	30	BC	BULB (12V/5W)	0.31	Delete
19	P	35012-S5A-307	24	K3	NOT FOUND	0	Delete
20	P	35117-SH3-013	25	I1	KEY BLANK (46.2MM)	0.76	Delete
21	P	35117-SM4-901	25	I1	KEY BLANK (46.2MM)	0.76	Delete
22	P	38472-SB3-305	30	Sw7 B	RUBBER (475MM)	2.40	Delete
23	P	44018-S84-C01	18	I2	BOOT SET OUTBOARD	15.64	Delete
24	P	44327-SV4-305	24	I2	BAND	4.26	Delete
25	P	76622-SF4-305	30	Sw7 B	RUBBER (600MM)	2.40	Delete
26	P	76622-SM4-305	40	Sw7 B	RUBBER (600MM)	2.40	Delete
27	P	76632-S84-A01	25	Sw7 B	RUBBER (475MM)	2.40	Delete
28	P	80291-S84-A01	30	J1	ELEMENT, FILTER	9.20	Delete
29	P	80292-S5A-003	20	J1	ELEMENT, FILTER	18.00	Delete
30	P	90381-SV1-981	54	J1	NUT, WHEEL	0.94	Delete
31	P	91213-PT0-003	19	J2	OIL SEAL (28x42x8)	3.01	Delete
32	P	91503-SZ3-003	50	J2	CLIP A, BUMPER	1.38	Delete
33	P	91512-SX0-003	40	J2	CLIP, FENDER (INNER)	1.18	Delete
34	P	94109-14000	900	BC	WASHER (14MM)	0.15	Delete
35	P	98079-9514G	150	K3	S/PLG (ZFR5F-11)	1.71	Delete
36	P		0				Delete

More >>

Submit Save Confirm

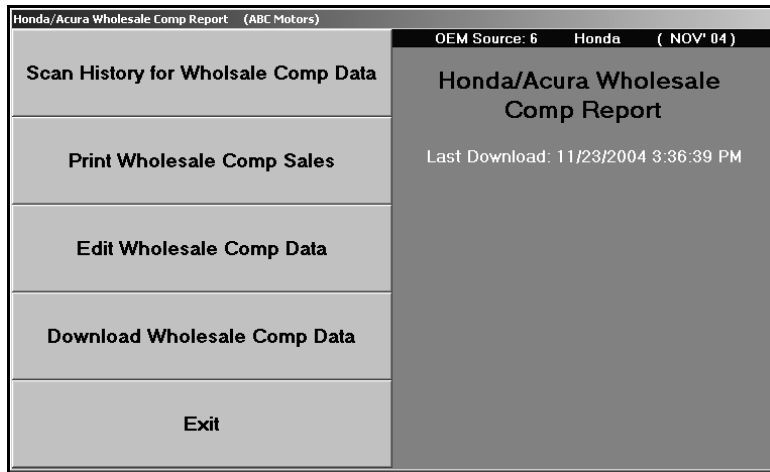
BACK TO TOP

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**Important:** You must manually delete the files you have transferred. Click the **Delete** link next to the file.

## Downloading Wholesale Compensation in AutoSoft DMS

1. Click **Parts Express/Wholesale**. The Honda/Acura Wholesale Comp Report menu appears.



2. Click **Scan History for Wholesale Comp Data**.
3. Type the beginning and ending date you want to use for the scan. You must enter the dates in an eight-character format with or without slashes (mm/dd/yyyy or mmdyyy). If you do not use slashes, press ENTER to continue.

Report For Sale Dates	
Sales From:	<input type="text"/>
Through:	<input type="text"/>

4. Click **OK** when prompted to verify you want to scan.
5. When the scan is complete, the system displays a message indicating the list has been generated. Click **OK** to acknowledge the message.
6. Click **Print Wholesale Comp Sales**.
7. When prompted to verify your printer is ready, click to select **To Printer** to print the information or **To Screen** to view the information on your screen.
8. Once you select your print type, click **Print**.
9. Review the wholesale compensation data. Make note of any editing you need to do to the information.

10. Click **Edit Wholesale Comp Data**. The Edit Wholesale Comp Sales screen appears.

Inv#	Part	S	Date	Customer	C	Type
100627	08206-9002	1	11/24/04	J&J AUTO	W	
100628	08206-9002	1	11/24/04	JOHN WILSON	W	
100628	08209-0001	1	11/24/04	JOHN WILSON	W	
100629	08798-9008	1	11/24/04	PAUL WAKE	W	
100629	08P15-S01-100G	1	11/24/04	PAUL WAKE	W	
100629	34906-ST5-003	1	11/24/04	PAUL WAKE	W	
100629	35113-SM4-001	1	11/24/04	PAUL WAKE	W	
100629	35505-SA5-003	1	11/24/04	PAUL WAKE	W	
100630	08206-9002	1	11/24/04	CAROL JOYNER	W	
100630	17711-S84-003	1	11/24/04	CAROL JOYNER	W	
100631	35505-SA-003	1	11/24/04	DAN GROVES	W	
100631	38472-S0X-A01	1	11/24/04	DAN GROVES	W	
100631	76622-S84-A01	1	11/24/04	DAN GROVES	W	
100632	43153-SH3-517	1	11/24/04	THOMAS AUTO	W	
100634	08P15-S0X-1D1	1	11/24/04	SCOTT RYAN	W	
100637	36190-P13-003	1	11/24/04	MARK DAVIS	W	

Invoice No.:	<input type="text"/>	Wholesale Code:	<input type="checkbox"/>
Part Number:	<input type="text"/>	Quantity:	<input type="text"/>
Source Number:	<input type="checkbox"/>	Price:	<input type="text"/>
Date:	<input type="text"/> / <input type="text"/> / <input type="text"/>	Comp Amount:	<input type="text"/>
Customer:	<input type="text"/>		
Fleet/Customer Type:	<input type="text"/>		

11. The window at the top of the screen lists all of the sales in the compiled data. Click the customer whose sale you want to edit.
12. The sale information fills in on the screen.
13. Click in a field, and edit the information as needed.
14. Click **Save** to save the changes.
15. When you are finished editing the data, click **Exit** to return to the Honda/Acura Wholesale Comp Report menu.
16. Click **Download Wholesale Comp Data**.
17. Click **OK** when prompted to verify you want to download the file.
18. The system displays a "Download Complete" message when the download file is ready. Click **OK** to acknowledge the message.
19. Log on to Honda's Interactive Network, and complete the file transfer.



## Uploading Wholesale Compensation to the Honda Web Site

1. Log on to the Honda website.
2. Click the **Parts** link on the application menu.
3. Click **Parts Express** on the Parts menu on the left side of the page.
4. Click **Parts Express/Wholesale Interface** under the Parts Express menu.
5. Review the file list on the Parts Express/Wholesale Interface page. There may be more than one entry in the list.
6. Click the **Upload** link that appears on the same line as the file to be uploaded. Wait for the screen to change before taking any other action.

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Acknowledgements

Transactions

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Parts Ordering

Pricing

Parts Locator

Returns and Surplus

Repair Estimate

eStore

Parts Express

Customer Information

Customer List Request

Function Code Inquiry

Program Guidelines

Parts Express

Parts Express/Wholesale Interface

Parts Marketing

eMail

Parts Library

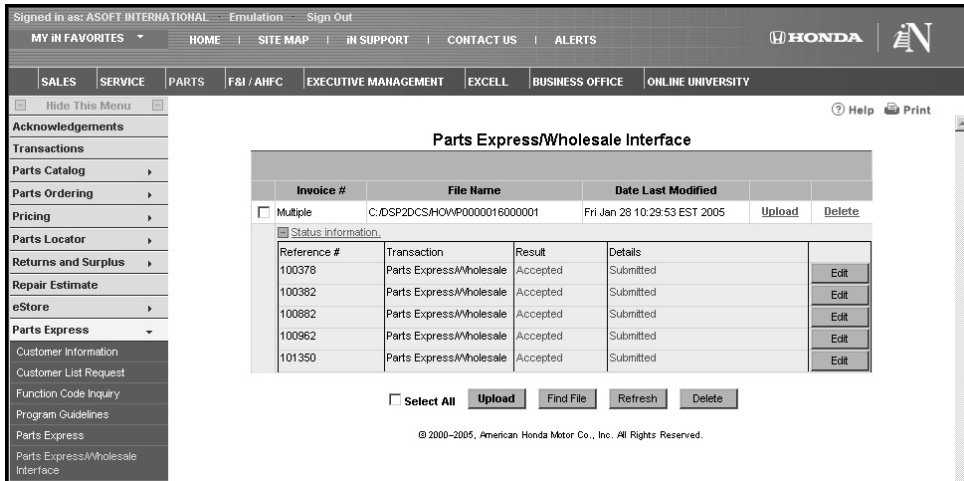
Parts Express/Wholesale Interface

Invoice #	File Name	Date Last Modified		
<input type="checkbox"/> Multiple	C:\DSP2DCS\HOWP0000015000001	Fri Jan 28 10:24:55 EST 2005	<a href="#">Upload</a>	<a href="#">Delete</a>

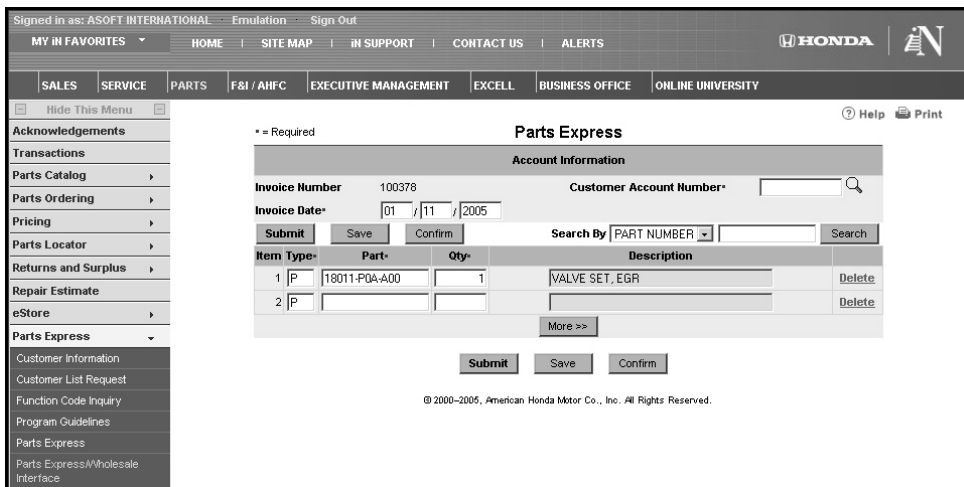
Select All [Upload](#) [Find File](#) [Refresh](#) [Delete](#)

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- When the screen updates, status of the upload will be displayed below the line that was just uploaded. Check to ensure the **Result** column displays “Accepted” and the **Details** column displays “Submitted.”



- If you need to edit the invoices, click **Edit** on the Status Information line of the invoice to be edited. Edit the invoice on the Parts Express page.



**Important:** You must manually delete the files you have transferred. Click the **Delete** link next to the file.

## Downloading Parts Returns in AutoSoft DMS

1. Generate the return document as you normally do.
2. Go to the Honda/Acura Parts Interface menu.
3. Click **Stock Adjustment Returns**. The Honda/Acura Parts Return screen appears.

The screenshot shows a software window titled "Honda/Acura Parts Return". At the top left, there is a dropdown menu labeled "Download Parts Order - P.O. Number:". Below this is a section titled "Parts Return Header" containing a text input field labeled "Reference: SAR". At the bottom of the window, there is a box containing the text "Six Digit Dealer Code: HONDA" and a button labeled "Download Parts Return". To the right of this box is an icon of a printer. At the bottom left is an "Exit" button, and at the bottom right is a "Clear" button. On the right side of the window, there is a vertical pane titled "Parts Return Detail".

4. Use the **P.O. Number** list to select the return document. The list displays all of the return documents in the system.
5. When you select the return document, the window on the right side of the screen displays a list of the parts on the document for your reference.
6. In **Reference**, type the reference number for the return.
7. Your dealer code automatically pulls the P&A Code entered for the Honda or Acura inventory source. Verify this is the correct code. You cannot edit the code from this screen. If this is not the correct code, you will have to use the Miscellaneous Parts Parameters screen in the Parts Inventory setup to edit the code.
8. Click **Download Parts Return**.
9. Click **OK** when prompted to verify you want to download the return.
10. The system returns you to the Honda/Acura Parts Interface menu.

## Uploading the Parts Return to the Honda Web Site

1. Log on to the Honda website.
2. Click the **Parts** link on the application menu.
3. Click **Returns and Surplus** on the Parts menu on the left side of the page.

The screenshot shows the Honda website interface. The user is logged in as ASOFT INTERNATIONAL. The navigation menu includes SALES, SERVICE, PARTS, F&I / AHFC, EXECUTIVE MANAGEMENT, EXCELL, BUSINESS OFFICE, and ONLINE UNIVERSITY. The 'PARTS' menu is expanded, and the 'Returns and Surplus' option is highlighted. The main content area displays 'New Features for Parts Ordering' and 'The Power Starts With Honda' section.

4. Click **SAR Interface** under the Returns and Surplus menu.
5. Review the file list on the Stock Adj. Return Interface page. There may be more than one entry in the list. The reference number that was entered in AutoSoft DMS will appear in the **Reference #** column.
6. Click the **Upload** link that appears on the same line as the reference number. Wait for the screen to change before taking any other action.

The screenshot shows the 'Stock Adj. Return Interface' page. The user is logged in as ASOFT INTERNATIONAL. The navigation menu includes SALES, SERVICE, PARTS, F&I / AHFC, EXECUTIVE MANAGEMENT, EXCELL, BUSINESS OFFICE, and ONLINE UNIVERSITY. The 'PARTS' menu is expanded, and the 'Returns and Surplus' option is highlighted. The main content area displays a table with columns for Reference #, File Name, and Date Last Modified. The table contains one entry with Reference # SAR00128, File Name C:\DSP2DCS\HOPR00001400001, and Date Last Modified Fri Jan 28 10:16:43 EST 2005. The 'Upload' link is highlighted.

Reference #	File Name	Date Last Modified	Upload	Delete
<input type="checkbox"/> SAR00128	C:\DSP2DCS\HOPR00001400001	Fri Jan 28 10:16:43 EST 2005	Upload	Delete

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7. When the screen updates, the status of the upload will be displayed below the line that was just uploaded. Check to ensure the **Result** column displays “Accepted” and the **Details** column displays “Submitted.”

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### Stock Adj. Return Interface

Reference #	File Name	Date Last Modified	Upload	Delete
<input type="checkbox"/> SAR00128	C:\DSP2DCS\HCP\PR0000014000001	Fri Jan 28 10:16:43 EST 2005	<input type="button" value="Upload"/>	<input type="button" value="Delete"/>

Status information:

Reference #	Transaction	Result	Details	Edit
SAR00128	Stock Adj. Return	Accepted	Submitted	<input type="button" value="Edit"/>

Select All

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8. If you need to edit the return, click **Edit** on the Status Information line. Make the necessary changes on the Stock Adjustment Return detail page.

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\* = Required

### Stock Adjustment Return

Reference SAR00128 Total Price \$113.54

Search By PART NUMBER

Item	Type	Part	Qty	Memo	Description	Unit Price	Delete
1	P	15400-PLM-A02	7	BC	FILTER, OIL	3.78	<input type="button" value="Delete"/>
2	P	30103-P08-003	3	J4	HEAD ASSY., ROTOR	9.94	<input type="button" value="Delete"/>
3	P	35117-SH3-013	7	J1	KEY BLANK (46.2MM)	0.76	<input type="button" value="Delete"/>
4	P	35117-SM4-901	7	J1	KEY BLANK (46.2MM)	0.76	<input type="button" value="Delete"/>
5	P	44327-SV4-305	1	J2	BAND	4.26	<input type="button" value="Delete"/>
6	P	80231-S84-A01	1	J1	ELEMENT, FILTER	9.20	<input type="button" value="Delete"/>
7	P	90381-SV1-981	29	J1	NUT, WHEEL	0.94	<input type="button" value="Delete"/>
8	P	91512-SX0-003	5	J2	CLIP, FENDER (INNER)	1.18	<input type="button" value="Delete"/>

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**Important:** You must manually delete the files you have transferred. Click the **Delete** link next to the file.